



# The Miniature Dachshund Club

## GDPR Privacy Statement

*For the purposes of this document "the Club and "we" refer to The Miniature Dachshund Club.*

Under the new General Data Protection Regulation (GDPR), we are required to tell you what personal data we hold about you, why we hold it and how it will be used. We also need your permission to keep a record of your personal details and we must delete them if requested by you.

The data we hold will be used solely for activities directly related to the Club and for the effective administration and running of the Club. We will not provide it to any other person, organisation or business for any other purposes, except where required by law.

### Personal Data Held

For the efficient running of the Club we need to keep a record of any or all of the following:

- Your name;
- Your address;
- Your home and/or mobile telephone number(s);
- Your email address;
- Your registered Kennel Club affix may also be required;
- Your Club membership category: (Single or Joint);
- Your current or most recent year of Club membership;

Note: You are not obliged to provide the personal data in question. However, if you do not provide such data, we will be unable to communicate with you with regard to any Club matters or events.

### Use of Personal Data

The Club will generally process your personal data in providing membership services and organising events. We may also use personal information for additional purposes and communications where you might reasonably expect us to do so, provided this does not impact on your own interests, fundamental rights or freedoms. This may include:

- Record keeping, administration purposes, including updating your details and preferences;
- Contacting you with relevant information (e.g. show schedules) by mail, telephone or email;
- Annual Membership Lists;
- Club show/event catalogues;
- Publication of show/event results on the Club website or other Club social media sites;
- Judges Training (JCF), Judging lists and Club judging appointments;
- Membership and opportunities to take part in canine health studies;
- Upholding our Society objectives and any action as a result of breach of Club Rules or Codes of Ethics;
- Ensuring compliance with Kennel Club Rules and Regulations;
- Queries, complaints and dispute resolution.

### Data Protection Principles

The Club will comply with data protection law. Any personal information we hold about you will be:

- Used in a lawful, transparent and fair manner;
- Collected only for valid purposes as defined in this document and not used in any way that is incompatible with those purposes;
- Relevant to the purposes we have explained and limited only to those purposes;
- Kept securely, accurate and up to date;
- Kept only for as long as necessary, for the declared purposes in accordance with our policy.

Should you ask to see all the personal data we hold on you we have 30 days to comply.

We only keep your data for the reasons outlined above. We undertake to delete your personal data, or withhold it from publication, if you request us to do so in writing.

#### **Disclosure of Personal Data to Third Parties**

The Club may use service providers (web site/ISP/show printers) to help us provide you with our services. Personal data may be transferred to such service providers, who act for or on our behalf, for further processing in accordance with the purpose(s) for which the data was originally collected or may otherwise be lawfully processed. This may include:

- Production of Club show/event catalogues;
- Other Club publications. Such third parties have contracted with us as data processors under the requirements in the GDPR. They are contractually bound to only use personal data for the agreed purpose(s). Relevant persons working for these third parties will have access to your personal data under the terms of the data processor contract, but only to the extent necessary to perform their services for us.

#### **Retention of Data**

The Club will only retain personal data for as long as is necessary to fulfil the purposes for which it was collected, including for the purposes of satisfying any legal, accounting, or reporting requirements.

Personal data may be further processed and stored for archiving in the interests of statistical and historical purposes. When doing so, we will consider any link to the initial purpose, the context the data was collected in, the reasonable expectations of members, the nature of the data, the consequences of further processing and the existence of appropriate safeguards.

Old membership lists and other electronically held data may have some historical value and/or statistical value. The Club will consider how long is practically useful.

#### **Contact Details**

Please contact the Secretary if you have any questions or concerns about personal data and privacy matters.